



Ramkhamhaeng Advent International School

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REQUEST FORM

Date _____

Name _____
(Last) (First) (Middle)

Name of substitute, if any: _____

I'm requesting to:

Leave early Go off campus & comeback Be late

Location of lesson plans: _____

Date: _____ Time: _____ To: _____

Reason: _____

Time		Class [Grade]	Subject	Substitute	Signature of Substitute
From	To				

Teacher's signature: _____ Date: _____

Principal's signature: _____ Date: _____

Check one

With pay Without pay